

To,

The Block Education officer,

Sir/ Madam,

Subject: Issue of relevant certificate copy to submit nominal role of April 2016 S.S.L.C Public examination and request to consider the same under less strength

I the undersigned Secretary of _____ (School Name) state that above school is recognized from the year _____ to _____ vide memo No. _____ by the Deputy Director of Public Instruction _____ (Place)

Above school obtained S.S.L.C School code bearing No. _____ during the year _____ from the S.S.L.C Board.

Your office is orally instructing and not accepting S.S.L.C students' nominal roll for verification and also not issuing the relevant certificate to be submitted to S.S.L.C board in time stating the student strength is less than 25.

Sudden observation of the above is really shocking and it's a matter of injustice to the remaining students who have studied for almost 10 year in the same institution, also may cause psychological pressure on the students and their parents along with us affecting the future life of students.

Your office is well aware that the strength of the above school in every academic year, no intimation or any notice is given to the management that the students will not be allowed to appear for S.S.L.C Public Examination proposed during the year 2016 if the strength is less than 25.

The reasons for our strength decline are as follows;

- The declining strength is not the soul part of the school management and is the departmental attitude by granting new Schools / High Schools without considering Geographical status of existing school and also feeding schools which lead the sudden declining of our School strength.
- The permission given to new schools which are suppose to commencing on natural growth is not happening, your office is providing permission primary, higher primary also high school within year or two, which is causing unhealthy competition for existing school, wherein the new schools luring parents with cheap tactics to pull students of existing schools for their growth leading to decline of strength.
- The students joining the Primary level or to any school have full rights to live the school under various reasons, causing less strength, and same new students may have not taken admission, it may vary year to year, in such situation, it is well known statistics that enrolled First Standard Student will gradually decline, under these circumstances, compelling to maintain minimum 25 students in each standard is not possible.

S.S.L.C Board notification dated 19-08-2015 page 13 Rule IX Paragraph IV states that minimum strength of 25 is a must to get fresh school code. But nowhere stated it must be maintained in the coming academic year S.S.L.C Public Examination.

This yardstick is not applied to Government High Schools and for your information in case if any Aided High School which runs with the strength of 25 and less, your department will issue notice stating that to improve the strength in the coming academic year or otherwise the school will be closed as per the laid down rules. In this case it is a question of public money paid in the name of teachers' salary.

But in our case no warning notice is issued to set right the declined strength due to careless attitude of the department which is sole responsible for the declining strength of our school which also cause financial burden to the management not the government.

Under the above explained contents, I request your office to accept the nominal roll and issue relevant certificate to submit both to S.S.L.C Board which helps our above said school students to appear for proposed April 2016 Public Examination not disturbing the students with their future academic life.

Thanking you,

Yours faithfully